



Central CEF Partnership Board

Venue:	Committee Room - Civic Centre, Doncaster Road, Selby, YO8 9FT
Date:	Wednesday, 31 July 2019
Time:	6.30 pm
Present:	<u>District and County Councillors</u> Councillors I Chilvers (Chair), Shaw-Wright (Vice-Chair), J Chilvers, C Lunn, W Nichols, P Welch <u>Co-opted Members</u> Margaret Bontoft, Patricia Chambers, Melanie Davis, Fred Matthews, Keith Watkins and Anthony Wray
Officers present:	Amanda Scrimgeour, Development Officer – Groundwork and Victoria Foreman, Democratic Services Officer – Selby District Council
Others present:	None.
Public:	0

1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors K Arthur, M Crane, S Duckett and K Franks, and from M Dyson.

2 DISCLOSURES OF INTEREST

F Matthews declared a personal interest in agenda item 12 – Community Development Plan as he was former employee of Network Rail.

Councillor I Chilvers declared a personal interest in agenda item 17 – Steam Crane Feasibility Study as he was a member of the Selebians who had started the discussions around saving the steam crane.

Councillor J Chilvers declared a personal interest in agenda item 12 – Community Development Plan as she was a member of Selby Civic Society.

3 MINUTES

The Partnership Board considered the minutes of the meeting held on 27 March 2019.

RESOLVED:

To confirm as a correct record the minutes of the Partnership Board meeting held on 27 March 2019.

4 CONFIRMATION OF CHAIR 2019-20

The Board was advised that, at Annual Council in May 2019, Councillor I Chilvers had been appointed Chair of the Central Community Engagement Forum for the 2019-20 municipal year.

5 APPOINTMENT OF VICE CHAIR

It was proposed, and seconded, that Councillor S Shaw-Wright be appointed as Vice-Chair of the Central CEF for the 2019-20 municipal year.

RESOLVED:

To appoint Councillor S Shaw-Wright as Vice-Chair of the Central CEF for the 2019-20 municipal year.

6 MEETING START TIMES

It was proposed, and seconded, that the start times of CEF meetings for the 2019-20 municipal year be as follows:

Partnership Board – 6.30pm

Funding Sub-Committee – 5.30pm (with the flexibility to amend to an earlier or later time depending on the number of funding applications submitted for consideration)

Forum – 6.30pm

RESOLVED:

To approve the start times of Central CEF meetings for the 2019-20 municipal year as set out above.

7 BOARD MEMBER VACANCY - CO-OPTED MEMBER

The Board discussed the current co-opted member vacancy and agreed that an advert should be published in the Selby Times and on the Central CEF pages to publicise the vacancy.

The Board also agreed that a written statement of around 250 words be

requested from prospective candidates, detailing who they were and why they wished to represent their community on the Central CEF.

RESOLVED:

- i. To ask the Democratic Services Officer to produce an advert for the co-opted member vacancy on the Central CEF, for publication online and in the Selby Times.**
- ii. That as part of the application, any prospective candidates for the vacancy be asked to submit a written statement of around 250 words, detailing who they were and why they wished to represent their community on the Central CEF.**

8 APPOINTMENT OF FUNDING SUB-COMMITTEE

It was proposed and seconded that Councillor Judith Chilvers, Councillor Paul Welch, Tony Wray, Melanie Davis and Michael Dyson be appointed to serve as the Central CEF Funding Sub-Committee for the 2019-20 municipal year.

RESOLVED:

To appoint Councillor Judith Chilvers, Councillor Paul Welch, Tony Wray, Melanie Davis and Michael Dyson as members of the Central CEF Funding Sub-Committee for the 2019-20 municipal year.

9 CHAIR'S REPORT

The Chair informed the Board that he had attended the Selby 950 Parade through Selby Town that morning, and was pleased to report that it was well attended and organised with a great atmosphere.

10 BUDGET UPDATE

The Board noted the budget update, which confirmed a remaining balance of £25,137.50.

RESOLVED:

To note the budget update.

11 FEEDBACK FROM THE RECENT COMMUNITY ENGAGEMENT FORUM

The Development Officer gave feedback to the Board from the last Central forum held on 26 June 2019 in Barlow, the theme of which had been Transport and Highways. Informative presentations were received from the Police about the community speed watch scheme and from NYCC Highways on various highways issues.

12 COMMUNITY DEVELOPMENT PLAN

The Board discussed the CDP with the following points being made in relation to specific projects:

- 1.1 – Team Up to Clean Up: Councillor S Shaw-Wright confirmed that further updates on the project would be followed up with Peter Murphy from Groundwork. The Board noted that some of the work undertaken at Marsh Lane in Barlow had not been done to an acceptable standard, and asked the Development Officer (Groundwork) to follow this up.

In M Dyson's absence the Development Officer gave an update on his behalf and informed the Board that the Civic Society had arranged a series of volunteer days at the Riverside Gardens project in September and October, with volunteer help from Sainburys.

- 1.4 - Selby TARA (Flaxley Road) – Fly-tipping: Councillor C Lunn reported that instances of fly-tipping had reduced but smaller, household waste fly-tips were still an issue; any fly-tipping should be reported to the Council.

The Board noted that the Council had recently signed up to a new Keep Britain Tidy campaign.

Some concern was raised around the effect of Wednesday closures of household waste sites on levels of fly-tipping. Councillor Lunn explained that the Wednesday closures had been implemented as a cost-cutting exercise, but that they had not affected recycling rates.

Board Members discussed the production and sale of compost at amenity and household waste sites and agreed that this should be more widely advertised. The Board were informed that in other authorities the compost was made available at other sites, i.e. in parks at certain times of the year. It was suggested that the compost could also be sold at the Selby Town market on Mondays.

Fly-posting on lampposts was still a problem in the town; enforcement was improving but it was hard to keep on top of the problem.

- 1.5 – Window on the Past Heritage Project: Councillor S Shaw-Wright explained that designs and infrastructure requirements had been looked at, and that the funding element was now being explored. It was estimated that the project would cost approximately £70k.
- 3.2 – Reinvigorating Selby Park: The brass band picnic concert series had begun and had been a success so far, with over 100 people each event attending despite poor weather on occasion.
- 3.3 – Veteran Wood Working Project: The Board agreed that there had been no interest in taking this project forward and as such it should be removed from the CDP.

- 3.5 – Barlow Football Field: T Wray informed the Board that the local resident who had been identified to assist with the drainage issues on the field was now unfortunately unable to help due to a busy schedule; Groundwork were therefore asked to look into the project and see if they could offer any advice/assistance.
- 4.1 – Community Speed Watch: The speed watch team had been out in Barlow on various days since April. The group had noticed a reduction in motorists' speeds since they had begun monitoring in the village, and would be including an update in the next Barlow Parish newsletter.
- 4.2 – Passing Places at East Common Lane, Barlow: Proposed sites for the passing places had been submitted to North Yorkshire Highways who were pricing up the costings for the works. It was noted that each passing place could cost approximately £6k due to certain standards needing to be met by the County Council, and that there were some unofficial passing places already in existence. Councillor C Lunn stated that he would be willing to put some of his County Councillor community fund towards the cost of a passing place. CIL and developer contributions towards the scheme were also being considered.

The Board felt that for the cost of some of the roadworks undertaken in the town for the Tour de Yorkshire, other works such as the passing places at Barlow could have been funded instead.

The Development Officer explained to the Board that it was felt that the CDP required a refresh and that the next forum meeting on 18 September 2019 could be an opportunity to undertake the work to look at community priorities and issues. Similar CDP workshops had been used by the other CEFs and had proved to be useful in informing the content of the refreshed CDP.

The Board agreed that the forum would be a good opportunity to discuss the CDP in a wider context with the community, and explain to them what the CEF could realistically achieve, the funds it had available to it and any constraints. As many members of the community should be encouraged to attend as possible; it was also suggested that the meeting take place in a central Selby location.

Lastly, it was acknowledged that the collation of ideas and suggestions collected at the CDP workshop on 18 September 2019 may not be possible in time for the Partnership Board on 2 October 2019, and as such, the results of the workshop could be presented at the meeting of the Board in January.

RESOLVED:

- i. **To note the action and updates to the CDP as given at the meeting.**
- ii. **That the theme of the next forum on 18 September 2019 be a workshop on the refresh of the Central CEF CDP.**

- iii. To ask the Development Officer and Democratic Services Officer to book a suitable venue in Selby at which to host the forum, and to undertake the associated preparatory and promotional work for the meeting.
- iv. To ask that CEF Leads for CDP projects ensure they submit an update to the Development Officer to be reported at the meeting if they give their apologies.

13 MARKETING AND PUBLICITY

The Development Officer asked the Board if they felt there was more that could be done to promote the CEF.

The Board felt that social media could be better utilised, such as ensuring CEF activities were more widely publicised on a regular basis.

It was also noted that the Board should examine where it was publicising itself; promotion of future meetings and other CEF news items in the Facebook Save Our Selby (S.O.S) group was suggested as a way forward, and one which should be considered by the Council's Communications Team.

RESOLVED:

To ask the Democratic Services Officer to speak to the Council's Communications Team about further promotion of the CEF on social media, and ask them to consider the viability of such promotion through the Save Our Selby (S.O.S) Facebook Group.

14 COMMUNICATIONS

The Board discussed points of interest relating to the Central CEF that should be forwarded to Selby District Council's Communications Team to undertake publicity work.

Councillor S Shaw-Wright informed the Board of a recent survey and report from Independent Age about the under-claiming of pension credits; the data behind the report estimated that there were a large number of households in the Selby and Ainsty Constituency that were not claiming pension credits to which they were entitled. It was agreed that this should be publicised by the CEF, and the Council, and forwarded on to the community and voluntary sectors for their information.

It was also suggested by the Chair that the impact report received from Selby RUFC regarding the Under 15 Boys Tour Funding be forwarded to the Council's Communications Team for a press release as it was a good news story relating to a grant given by the Central CEF.

RESOLVED:

- i. **To ask the Democratic Services Officer to make arrangements to share the pension credits report by Independent Age with the Council's Communications Team and the community and voluntary sectors, and add information on the report to the CEF pages on the Council's website.**
- ii. **To ask the Democratic Services Officer to forward to the Council's Communications Team the impact report from Selby RUFC on the recent Under 15 Boys Tour, in order for publicity work for the promotion of the Central CEF to be undertaken.**

15 IMPACT REPORTS

The Board received the impact report set out at pages 19 to 21 of the agenda.

RESOLVED:

To note the impact report from Selby RUFC relating to the Central CEF grant for 'Selby Under 15 Boys Tour Funding'.

16 NEXT MEETINGS

The Board discussed the venue for the next Central Forum on 18 September 2019, and asked the Democratic Services Officer to ensure that the venue was central and large enough to accommodate a number of attendees for the CDP workshop.

The theme of the forum had been identified as the CDP refresh.

RESOLVED:

To note the dates of the future Forum and Board meetings in September and October 2019.

17 STEAM CRANE FEASIBILITY STUDY

The Board received the feasibility report on the Selby Steam Crane, commissioned in March 2019 by Groundwork and written by Bridgeway Consulting Ltd.

Board Members discussed the report in detail and agreed that the cost of the works required for the crane were significant, and that it was not a project the CEF felt it could undertake. The Board noted that the crane was not owned by the Council and was not on Council land, and as such the ultimate responsibility for the crane lay with the landowner.

Various questions were raised around the levels of restoration that could be expected by the public if the project was taken up, as the work required to make the crane operational would be substantial. The Board agreed that the potential work required would be high risk and prohibitively expensive, and

noted that there was not a great deal of the original steam crane remaining as it had been updated and altered over the years.

It was suggested that the report be publicised and circulated to the Civic Society and the Selebians for their information; the Board felt that if the report was publicised it could give another group or organisation the chance to take the matter forward.

The Board discussed whether further publicity was required around the CEF's work on the project so far, and suggested a press release explaining the current situation; the Democratic Services Officer was asked to consult the Communications Team at Selby District Council about this.

RESOLVED:

- i. That the Central CEF would not take the steam crane project forward any further, due to the potential cost of the works required and the private ownership of the crane, which did not lie with the Council or the CEF and was ultimately the responsibility of the landowners.**
- ii. That the feasibility study report be shared with the Selebians and the Civic Society.**
- iii. That the Communications Team at Selby be consulted on the preparation of a press release explaining the CEF's views and the current situation with the crane.**

The meeting closed at 7.38 pm.